

DataQs State Implementation Plan



State of Oklahoma

**For Compliance with Federal Motor Carrier Safety Administration (FMCSA) Revised
Motor Carrier Safety Assistance Program (MCSAP) Grant Requirements**

Date: September 2026

Purpose

In April 2026, FMCSA announced updated requirements for State participation in the DataQs system as a condition of receiving MCSAP grant funding. To comply with those requirements, each State must submit a DataQs State Implementation Plan. The following pages contain the key elements of the plan approved by FMCSA for State of Oklahoma.

DataQs State Implementation Plan

State: State of Oklahoma

MCSAP Lead Agency: Oklahoma Highway Patrol

Initial Review Process

Roles and Responsibilities

- Persons responsible for managing DataQs for the organization
 - **Responsible Party:**
Troop Executive Officer, Lieutenant
 - **Supervisor(s):**
Troop Commander, Captain
 - **Backups:**
Troop Supervisor, Lieutenant
 - **Interactions:**
N/A
- Person(s) responsible for decision-making for the Initial Review process
 - **Responsible Party:**
Troop Executive Officer, Lieutenant
 - **Supervisor(s):**
Captain, Troop Commander
 - **Backups:**
Troop Supervisor, Lieutenant
 - **Interactions:**
N/A
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
Lieutenant, Troop Executive Officer
 - **Supervisor(s):**
Captain, Troop Commander
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
FMCSA Oklahoma Division Administrator

Process Description

- Receipt of RDR
 - **Responsible Party:**
Administrative Program Manager (Crash Program Manager)
Lieutenant, Troop Executive Officer
 - **Process:**
Administrative Program Manager reviews all crash Data Qs, missing reports, and anything associated with crash and report data.
Troop Executive Officer reviews all other Data Q requests.
- Review of RDR
 - **Responsible Party:**
Administrative Program Manager reviews all crash Data Qs, missing reports, and anything associated with crash and report data.
Troop Executive Officer reviews all other Data Q requests.
 - **Process:**
All Data Qs are reviewed based on the challenge request type and information provided by requestor.
- Outcome of RDR
 - **Responsible Party:**
Administrative Program Manager (Crash Program Manager), enters outcome based on findings.
Lieutenant, Troop Executive Officer, enters outcome based on findings.
 - **Process:**
Administrative Program Manager (Crash Program Manager), enters outcome based on findings.
Lieutenant Troop Executive Officer, enters outcome based on findings.
- Closure of RDR
 - **Responsible Party:**
Administrative Program Manager (Crash Program Manager)
Lieutenant, Troop Executive Officer
 - **Process:**
Reviews evidence and provides detailed description of findings, and closes the request with or without corrections made.
- Timeliness:
All requests are reviewed and closed within 7 days unless additional information is requested from the requestor.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request has been closed and the data will not be corrected.

Closed—Data Correction Made: The request has been closed and the data will be corrected.

Closed—Citation Results Entered: The request has been closed and the violation will be appended to reflect the outcome of the citation.

Closed—Report Not Sent: The request has been closed, but the requested inspection report was not sent.

Closed—Report Sent: The request has been closed and the agency sent the report. The agency may have faxed or uploaded the report to DataQs or it may have sent the report directly via email or postal mail.

Closed—No Requestor Response: The request was closed because the requestor did not respond.

Anytime a Data Q is closed, OHP provides additional information on why that decision was made. This can be based on evidence provided by the requestor or other evidence obtained during the process which includes review of inspector notes, pictures, and video / audio collected by inspector during inspection.

Communication:

Most communication occurs within the Data Q system for documentation purposes but may include phone calls to the requestor to further understand their request or clarification.

Next Steps:

OHP uses the FMCSA provided template on the next available actions / steps the requestor can utilize if they want to contest the initial outcome. This information is provided to the carrier within the Data Q system.

Reconsideration Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Reconsideration Review process
 - **Responsible Party:**
Any crash, missing report, report request related Data Q sent for reconsideration go to Lieutenant, Troop Executive Officer for step 2. All other

Data Q reconsideration requests go through the Captain, Troop Commander..

- **Supervisor(s):**
Captain (Troop Commander) – Lieutenant (Troop Executive Officer)’s supervisor
Major (Division Commander) – Captain (Troop Commander)’s supervisor
- **Backups:**
<intentionally left blank>
- **Interactions:**
<intentionally left blank>
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
This is a case by case consultation depending on RDR. OHP has several CVSA & FMCSA certified instructors who are consulted with when specific information is required. Examples include: HM subject matter expert, NAS Part A – hours of service subject matter expert, and NAS Part B / PCVI subject matter expert.
 - **Supervisor(s):**
Troop Commander
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) convening a panel or committee
 - **Responsible Party:**
N/A at this step
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
 - **Panel members’ titles and associations:**
<intentionally left blank>

Escalation Procedures:

OHP uses the FMCSA provided template on the next available actions / steps the requestor can utilize if they want to contest the initial outcome. This information is provided to the carrier within the Data Q system.

Process Description

- Review of RDR
 - **Responsible Party:**
Captain, Troop Commander
 - **Process:**
Reviews reconsideration requests and evidence provided by requestor plus any additional information provided by the inspector such as pictures, video / audio collected during inspection, and comments and/or information provided by the initial reviewer during initial request.
- Outcome of RDR
 - **Responsible Party:**
Captain, Troop Commander
 - **Process:**
Reviews reconsideration requests and evidence provided by requestor plus any additional information provided by the inspector such as pictures, video / audio collected during inspection, and comments and/or information provided by the initial reviewer during initial request.
- Closure of RDR
 - **Responsible Party:**
Captain, Troop Commander
 - **Process:**
After thorough review of the information provided by the requestor, inspector, initial reviewer determination and consultation with subject matter experts, if needed, the RDR is closed based on Captain's review and determination of findings.
- Timeliness:
Reconsideration time is typically 7 days but no longer than 14 days.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request has been closed and the data will not be corrected.

Closed—Data Correction Made: The request has been closed and the data will be

corrected.

Closed—Citation Results Entered: The request has been closed and the violation will be appended to reflect the outcome of the citation.

Closed—Report Not Sent: The request has been closed, but the requested inspection report was not sent.

Closed—Report Sent: The request has been closed and the agency sent the report. The agency may have faxed or uploaded the report to DataQs or it may have sent the report directly via email or postal mail.

Closed—No Requestor Response: The request was closed because the requestor did not respond.

Communication:

Anytime a Data Q is closed, OHP provides additional information on why that decision was made. This can be based on evidence provided by the requestor or other evidence obtained during the process which includes review of inspector notes, pictures, and video / audio collected by inspector during inspection.

Next Steps:

Provides submitters with the determination made during this step and the next course of action the requester can proceed if they are not satisfied with this result specific to the RDR outcome. This includes contact information for follow-up with OHP and references for additional information.

Final Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Final Review process
 - **Responsible Party:**
Major, OHP Command Staff
 - **Supervisor(s):**
Lieutenant Colonel, OHP Deputy Chief
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
FMCSA Oklahoma Division Administrator
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**

- Major, OHP Command Staff
 - **Supervisor(s):**
Lieutenant Colonel, OHP Deputy Chief
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
FMCSA Oklahoma Division Office
- Person(s) convening a panel or committee
 - **Responsible Party:**
Major, OHP Command Staff
 - **Supervisor(s):**
Lieutenant Colonel, OHP Deputy Chief
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
FMCSA Oklahoma Division Office
 - **Panel members' titles and associations:**
Panel members will include Troop S supervisor personnel not associated with the Data Q request either the inspection, supervision of inspector, or the first two steps in the Data Q process. These members are certified inspectors and subject matter experts in the Federal Motor Carrier Safety Regulations.

Escalation Procedures:

The Final review process will occur after the initial and reconsideration steps have been exhausted.

Process Description

- Review of RDR
 - **Responsible Party:**
Major, OHP Command Staff
 - **Process:**
During the final review process, the Major convenes a board of Troop S supervisors who are not associated with the inspection or RDR process. The board consists of certified North American Standard inspectors and subject matter experts in the Federal Motor Carrier Safety Regulations and CVSA inspection procedures. The final review board will review the RDR and all evidence associated with the RDR process with the exception of the initial and reconsideration findings and/or notes to help keep this review as

independent as possible. The board's findings will be determined by a majority vote after reviewing and discussing all available evidence and information.

- Outcome of RDR
 - **Responsible Party:**
Major, OHP Command Staff
 - **Process:**
Once the board decision is determined, the Major will appoint a Troop S supervisor board member to enter the final decision in the Data Q system.
- Closure of RDR
 - **Responsible Party:**
Major, OHP Command Staff
 - **Process:**
Once the board decision is determined, the Major will appoint a Troop S supervisor board member to enter the final decision in the Data Q system.
- Timeliness:
Final review timetable will be as soon as practical to convene a board typically within 14 days but no later than 30 days.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request has been closed and the data will not be corrected.

Closed—Data Correction Made: The request has been closed and the data will be corrected.

Closed—Citation Results Entered: The request has been closed and the violation will be appended to reflect the outcome of the citation.

Closed—Report Not Sent: The request has been closed, but the requested inspection report was not sent.

Closed—Report Sent: The request has been closed and the agency sent the report. The agency may have faxed or uploaded the report to DataQs or it may have sent the report directly via email or postal mail.

Closed—No Requestor Response: The request was closed because the requestor did not respond.

Communication:

Communication will occur through the Data Q system for documentation purposes.

Next Steps:

OHP will provide submitters with the determination made during this step and the decision is final.