

DataQs State Implementation Plan



Mississippi

**For Compliance with Federal Motor Carrier Safety Administration (FMCSA) Revised
Motor Carrier Safety Assistance Program (MCSAP) Grant Requirements**

Date: September 2026

Purpose

In April 2026, FMCSA announced updated requirements for State participation in the DataQs system as a condition of receiving MCSAP grant funding. To comply with those requirements, each State must submit a DataQs State Implementation Plan. The following pages contain the key elements of the plan approved by FMCSA for Mississippi.

DataQs State Implementation Plan

State: Mississippi

MCSAP Lead Agency: Mississippi Department of Public Safety

Initial Review Process

Roles and Responsibilities

- Persons responsible for managing DataQs for the organization
 - **Responsible Party:**
(Public Safety Support Specialist II)
 - **Supervisor(s):**
(Public Safety Support Specialist Supervisor III)
 - **Backups:**
(Public Safety Support Specialist II)
 - **Interactions:**
Public Support specialist interact with all police departments and sheriff departments in the state of Mississippi related to inspections and CMV accidents.
- Person(s) responsible for decision-making for the Initial Review process
 - **Responsible Party:**
Master Sergeant
 - **Supervisor(s):**
Lieutenant
 - **Backups:**
Captain
 - **Interactions:**
During the initial DATAQ process, officers interact with the complainant and department/officer who issued the violation of accident report.

Officers also correspond with the MHP crash team related to crashes.
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
Officers conducting DataQ are required to contact DataQ supervisor if clarification is needed related to an accident or inspection. The immediate DataQ supervisor is Lieutenant over the department and acts as the initial

contact person.

The DataQ supervisor also interacts with various courts around the state related to court disposition for citation and other violations.

- **Supervisor(s):**
<intentionally left blank>
- **Backups:**
<intentionally left blank>
- **Interactions:**
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Process Description

- Receipt of RDR
 - **Responsible Party:**
Initial Data challenge is attained by the data quality team starting with the DataQ public safety support specialist II.

Requests pertaining to missing documents, document requests (i.e inspection report/accident report) can be handled at this level.

Responses at this level are usually fulfilled within 24hrs. but no later than 7 days.

All other request related to inspections/accidents are forwarded to be reviewed by the supervisor.

Due to the nature of the requests at this level, further corespondence is usually not required.

- **Process:**
RDRs are received in several categories: Listed,
Inspection reports: Simple requests are correct by DataQ team while more complex requests are forwarded to the supervisor.
Accident reports: reviewed and forwarded to reporting department.

- Review of RDR
 - **Responsible Party:**
Public Safety Support Specialist.
 - **Process:**

1. DataQ/Data request is submitted by carrier.
 2. Request is reviewed by Public Safety Support Specialist.
 3. Simple requested related missing documents are responded to and closed.
 4. More complex requests, such as requests related to a challenge of violations on inspection reports are forwarded to supervisor.
 5. Request related to inaccuracies in accident reports are forwarded to the reporting agencies for clarification or change.
- Outcome of RDR
 - **Responsible Party:**

If the complaint is to be handled on this level, Public Safety Support Specialist respond and close request.

If addition information, further review, or special consideration is needed, request remains open and forwarded to DataQ supervisor or reporting department.
 - **Process:**

Request received-

Simple inspection clarification or document inquiry: responded to and closed.

Complex: forwarded to DataQ supervisor and remains open pending response.
 - Closure of RDR
 - **Responsible Party:**

If the complaint is to be handled on this level, Public Safety Support Specialist respond and close request.

If addition information, further review, or special consideration is needed, request remains open and forwarded to DataQ supervisor.

If related to an accident report correction: forwarded to reporting department for correction.
 - **Process:**

If the complaint is to be handled on this level, Public Safety Support Specialist respond and close request.

Request of this type are usually closed within 24 hrs., and no longer than 7

days.

If additional information, further review, or special consideration is needed, request remains open and forwarded to DataQ supervisor.

Request of this type are responded to within 10 days as acknowledgement of receipt of request.

If additional information is needed from the requestor, requestor is required to respond within 14 days.

- **Timeliness:**

Initial request is reviewed and responded to or forwarded to supervisor by Public Support Specialist within 24hrs of receipt.

DataQ supervisor opens and respond to request within 10 days.

If additional information is needed, requestor has 14 days to respond. If requestor fails to respond, requests will be closed-no data correction made.

If supervisor reviews request and recognizes need for change, change will be made within 10 days. Possible outcomes are listed below.

Closed correction made

Closed and corrected related to court disposition

Closed report sent

Expected Outcomes for RDR Closures:

Closed- No data correction made: request is reviewed by Public Safety Support Specialist/DataQ Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Clarification of violations, explanation of documentation, pending court disposition lead to this outcome.

Closed- Data Correction made: request is reviewed by Public Safety Support Specialist/DataQ Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Correction/removal of violations/documentation or court disposition may lead to this outcome.

Closed report sent: Public Safety Support Specialist reviews request and sends report.

Closed citation results entered: Court disposition is reviewed by DataQ supervisor, corresponding violation is removed if court dismissed violation without fine. If the charge was reduced by court, violation remains on report.

Closed report not send: Reports are always sent.

Once a decision is made, documentation related to the evidence, reasons and information related to the outcome will be available to the requestor along with Name and Title of persons involved with decision making process.

Communication:

Requestor has access to DataQ system and the system updates requestor on the progress of the request.

Requestor will be able to see the status of request and the level of review it is in. (i.e. forwarded to supervisor, additional information needed)

Once a decision is made, documentation related to the evidence, reasons and information related to the outcome will be available to the requestor along with Name and Title of persons involved with decision making process.

Information for contacting the dataQ team is also available to be used at the requestor's convenience.

Next Steps:

Once a decision is made and request is closed, the requestor is made aware of the status of their request and their option to appeal.

The reconsideration officer's title and name will be available for requestors convenience.

The appeal process requires the requestor to reopen the closed request and ask for reconsideration at a higher level.

Master Sergeant Justin Rollins is responsible for reviewing reconsideration requests at this time.

Reconsideration Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Reconsideration Review process
 - **Responsible Party:**
Master Sergeant
 - **Supervisor(s):**
Captain
 - **Backups:**
<intentionally left blank>
 - **Interactions:**

MHP crash team.

Various courts.

Reporting departments.

DPS legal counsel.

FMCSA office.

- Person(s) consulted for additional information or evidence

- **Responsible Party:**

- Captain - MCSAP Captain

- Major -CTED deputy director

- Major - Admin Operations and Training

- LTC - Director

- FMCSA Division Administrator

- Training Dept officers: Master Sergeant

- **Supervisor(s):**

- <intentionally left blank>

- **Backups:**

- <intentionally left blank>

- **Interactions:**

- <intentionally left blank>

- Person(s) convening a panel or committee

- **Responsible Party:**

- n/a

- currently in development.

- **Supervisor(s):**

- <intentionally left blank>

- **Backups:**

- <intentionally left blank>

- **Interactions:**

- <intentionally left blank>

- **Panel members' titles and associations:**

- <intentionally left blank>

Escalation Procedures:

All previously closed requests are reopened under the reconsideration review and therefore will ne reviewed by the reconsideration supervisor.

Process Description

- Review of RDR
 - **Responsible Party:**
Master Sergeant
 - **Process:**
Review previously closed request within 30 days of closure.
Review attached documentation
Review additional information if needed
Consult with resources, i.e. supervisors and FMCSA offices
- Outcome of RDR
 - **Responsible Party:**
Master Sergeant
 - **Process:**
Master Sergeant receives reopened request from DataQ team within 30 days from closure.

He is then required to review request and any additional information available.

Compare request to previous request if any information has changed.

Consult resources.

Close request.

- Closure of RDR
 - **Responsible Party:**
Master Sergeant
 - **Process:**
Consider previous request
Review additional information
Consult supervisors/Training dept if needed
Close Request.
- Timeliness:
Requestor must submit request within 30 days.

Reconsideration Supervisor responds to request within 10 days as acknowledgement of request.

Reconsideration Supervisor is then required to make a decision within 21 days of request.

If during the review process more information is needed, the supervisor is required to communicate with the requestor that they have 14 days to respond or request will be closed.

Expected Outcomes for RDR Closures:

Closed- No data correction made: request is reviewed by Reconsideration Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed- Data Correction made: request is reviewed by Reconsideration Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed citation results entered: Court disposition is reviewed by Reconsideration Supervisor; corresponding violation is removed if court dismissed violation without fine. If the charge was reduced by court, violation remains on report.

Closed report not send: Reports are always sent.

Communication:

The DataQ system continues to update the requestor as changes are being made.

Requestor also has DataQ team direct contact information if further explanation is needed.

Next Steps:

Once a decision is made at this level, documentation related to the evidence and information related to the outcome will be available to the requestor along with Name and Title of persons involved with decision making process.

The requestor is then made aware that that have the option to appeal for a final review within 30 days.

The Title, role and name of the final review officer will be made available at this time.

Final Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Final Review process
 - **Responsible Party:**
Master Sergeant

- **Supervisor(s):**
<intentionally left blank>
- **Backups:**
<intentionally left blank>
- **Interactions:**
<intentionally left blank>
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
Captain - MCSAP Captain
Major - CTED Deputy Director
Major - Admin Operations/Training
LTC - CTED Director
FMCSA Division Administrator
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) convening a panel or committee
 - **Responsible Party:**
N/A
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
 - **Panel members' titles and associations:**
<intentionally left blank>

Escalation Procedures:

After reconsideration review, all reopened requests are elevated to the level of “final review”.

Process Description

- Review of RDR
 - **Responsible Party:**

Master Sergeant

- **Process:**

Review previously closed request within 30 days from closure.

Review attached documentation

Review additional information if needed

Consult with Supervisors.

- Outcome of RDR

- **Responsible Party:**

Master Sergeant

- **Process:**

<intentionally left blank>

- Closure of RDR

- **Responsible Party:**

Closed- No data correction made: request is reviewed by Final Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed- Data Correction made: request is reviewed by Final Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed citation results entered: Court disposition is reviewed by Final Supervisor; corresponding violation is removed if court dismissed violation without fine. If the charge was reduced by court, violation remains on report. Closed report not send: Reports are always sent.

- **Process:**

Master Sergeant receives reopened request from DataQ team within 30 days from closure.

He is then required to review request and additional information if available.

Compare request to previous request if any information has changed.

Close request

- Timeliness:

Requestor must submit request within 30 days.

Final Supervisor responds to request within 10 days.

Final Supervisor is then required to make a decision within 21 calendar days

If during the review process more information is needed, the supervisor is required to communicate with the requestor that they have 14 days to respond or request will be closed.

Expected Outcomes for RDR Closures:

Closed- No data correction made: request is reviewed by Final Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed- Data Correction made: request is reviewed by Final Supervisor and information related to request is forwarded to requestor along with explanation of decision.

Closed report sent: Final Supervisor reviews request and sends report.

Closed citation results entered: Court disposition is reviewed by Final supervisor; corresponding violation is removed if court dismissed violation without fine. If the fine was reduced by court, violation remains on report.

Closed report not send: Reports are always sent.

Communication:

Requestor has access to DataQ system and the system updates requestor on the progress of the request.

Requestor will be able to see the status of request and the level of review it is in. (i.e. forwarded to supervisor, additional information needed)

Once a decision is made, documentation related to the evidence, reasons and information related to the outcome will be available to the requestor along with Name and Title of persons involved with decision making process.

Information for contacting the dataQ team is also available to be used at the requestor's convenience.

Next Steps:

Final Supervisor communicates to the requestor that this is the final level or appeal and the decision/outcome is final.

Information on the title and name of the final decision maker is documented along with evidence which lead to the outcome of the decision.

Corresponding regulations, court dispositions, etc.