

DataQs State Implementation Plan



Arizona

**For Compliance with Federal Motor Carrier Safety Administration (FMCSA) Revised
Motor Carrier Safety Assistance Program (MCSAP) Grant Requirements**

Date: September 2026

Purpose

In April 2026, FMCSA announced updated requirements for State participation in the DataQs system as a condition of receiving MCSAP grant funding. To comply with those requirements, each State must submit a DataQs State Implementation Plan. The following pages contain the key elements of the plan approved by FMCSA for Arizona.

DataQs State Implementation Plan

State: Arizona

MCSAP Lead Agency: Arizona Department of Public Safety

Initial Review Process

Roles and Responsibilities

- Persons responsible for managing DataQs for the organization
 - **Responsible Party:**
DataQ Analyst
 - **Supervisor(s):**
MCSAP Program Manager
 - **Backups:**
Trooper
 - **Interactions:**
<intentionally left blank>
- Person(s) responsible for decision-making for the Initial Review process
 - **Responsible Party:**
DataQ Analyst
Or Inspector's Supervisor/CVE Training
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
Supervisor
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>

Process Description

- Receipt of RDR
 - **Responsible Party:**
DataQ Analyst
 - **Process:**
All DataQ reviews for the state of Arizona are submitted to the AZ DPS Commercial Vehicle Enforcement (CVE) DataQ Analyst for review and adjudication. The CVE DataQ Analyst may adjudicate a DataQ involving clerical or inadvertent inspection errors. The DataQ Analyst must open the RDR within 7 days and begin the initial review process.
- Review of RDR
 - **Responsible Party:**
DataQ Analyst
Inspector's Supervisor/CVE Training
 - **Process:**
For AZ DPS District 15 and District 16 inspectors, DataQ reviews not adjudicated by the CVE DataQ Analyst will be sent to the originating inspector's immediate supervisor. The supervisor will communicate with the inspector and receive a response with all applicable supporting documents for submission. The supervisor must review the inspector's response for accuracy and submit it to the DataQ Analyst within 14 days of RDR submission. The DataQ Analyst will review the response and provide it to the DataQ filer.
For ADOT inspectors, DataQ reviews not adjudicated by the CVE DataQ Analyst will be sent to the ADOT Program Specialist for Enforcement and Compliance. The Program Specialist will communicate with the inspector and receive a response with all applicable supporting documents for submission. The Program Specialist must review the inspector's response for accuracy and submit it to the DataQ Analyst within 14 days of RDR submission. The DataQ Analyst will review the response and provide it to the DataQ filer.
For all other inspectors, DataQ reviews not adjudicated by the CVE DataQ Analyst will be sent to the AZ DPS CVE Training Unit. The CVE Training Unit will communicate with the inspector and receive a response with all applicable supporting documents for submission. The CVE Training Unit must review the inspector's response for accuracy and submit it to the DataQ Analyst within 14 days of RDR submission.

- Outcome of RDR
 - **Responsible Party:**
DataQ Analyst
 - **Process:**
The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of RDR submission.
- Closure of RDR
 - **Responsible Party:**
DataQ Analyst
 - **Process:**
The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of RDR submission.
- Timeliness:
Please see the above response in the Document Steps Sections

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request was closed with no corrections made due to inadequate and/or false information provided by the DataQ filer.

Closed—Data Correction Made: The request was closed, and the data was corrected based upon the DataQ filer providing adequate information relevant to the challenged information on the inspection report.

Closed—Citation Results Entered: The request was closed, and the citation results were entered accordingly based on the court documentation provided by the requestor.

Closed—Report Not Sent: The request was closed, but the report was not sent to the DataQ filer. This is either because the requestor is not the company listed on the inspection report and did not provide a release of information form directly from the company, OR the DataQ filer submitted their request under the incorrect request type.

Closed—Report Sent: The request was closed, and a copy of the inspection report was sent to the DataQ filer. Reports are only sent directly through the DataQs site.

Closed—No Requestor Response: The request was closed because the requestor did not respond within the allotted timeframe.

Communication:

All communication with DataQ filers is maintained within the DataQs system only. This ensures all communication and records are kept together without any misunderstandings. DataQ filers are updated when any change of status occurs or when further information/documentation may be needed.

Next Steps:

Motor carriers challenging the response of the initial review must explain their reasoning for the challenge and submit any additional supporting documents. If the CVE DataQ Analyst determines additional supporting documentation is needed, the filer will be notified. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The reconsideration will be sent to the AZ DPS CVE Training Unit or Compliance Investigation Squad. The CVE Training Unit or Compliance Investigation Squad must review all supporting documents and submit a response to the DataQ Analyst within 14 days of the request for reconsideration of review. The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of the request for reconsideration review.

Reconsideration Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Reconsideration Review process
 - **Responsible Party:**
DataQ Analyst, CVE Training and/or Compliance Investigations
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
DataQ Filer or Inspector
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) convening a panel or committee
 - **Responsible Party:**

The AZ DPS MCSAP Program Manager will select the members of the DataQ Review Board. The DataQ Analyst will serve as a non-voting member overseeing the review board meeting. Voting members will include a member of the CVE Training Unit, an additional training instructor, a CVE sergeant, a CVE Trooper, and one member from the commercial vehicle industry.

- **Supervisor(s):**
<intentionally left blank>
- **Backups:**
<intentionally left blank>
- **Interactions:**
<intentionally left blank>
- **Panel members' titles and associations:**
<intentionally left blank>

Escalation Procedures:

Motor carriers challenging the response of the initial review must explain their reasoning for the challenge and submit any additional supporting documents. If the CVE DataQ Analyst determines additional supporting documentation is needed, the filer will be notified. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The reconsideration will be sent to the AZ DPS CVE Training Unit or Compliance Investigation Squad. The CVE Training Unit or Compliance Investigation Squad must review all supporting documents and submit a response to the DataQ Analyst within 14 days of the request for reconsideration of review. The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of the request for reconsideration review.

Process Description

- Review of RDR
 - **Responsible Party:**
DataQ Analyst
 - **Process:**
Motor carriers challenging the response of the initial review must explain their reasoning for the challenge and submit any additional supporting documents. If the CVE DataQ Analyst determines additional supporting documentation is needed, the filer will be notified. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The reconsideration will be sent to the AZ DPS CVE Training Unit or Compliance Investigation Squad. The CVE Training Unit or

Compliance Investigation Squad must review all supporting documents and submit a response to the DataQ Analyst within 14 days of the request for reconsideration of review. The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of the request for reconsideration review.

- Outcome of RDR
 - **Responsible Party:**
DataQ Analyst, CVE Training and/or Compliance Investigations
 - **Process:**
Motor carriers challenging the response of the initial review must explain their reasoning for the challenge and submit any additional supporting documents. If the CVE DataQ Analyst determines additional supporting documentation is needed, the filer will be notified. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The reconsideration will be sent to the AZ DPS CVE Training Unit or Compliance Investigation Squad. The CVE Training Unit or Compliance Investigation Squad must review all supporting documents and submit a response to the DataQ Analyst within 14 days of the request for reconsideration of review.
- Closure of RDR
 - **Responsible Party:**
DataQ Analyst
 - **Process:**
The DataQ Analyst will review the response and provide it to the DataQ filer within 21 days of the request for reconsideration review.
- Timeliness:
See above

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request was closed with no corrections made due to inadequate and/or false information provided by the DataQ filer.

Closed—Data Correction Made: The request was closed, and the data was corrected based upon the DataQ filer providing adequate information relevant to the challenged information on the inspection report.

Closed—Citation Results Entered: The request was closed, and the citation results were entered accordingly based on the court documentation provided by the requestor.

Closed—Report Not Sent: The request was closed, but the report was not sent to the DataQ filer. This is either because the requestor is not the company listed on the inspection

report and did not provide a release of information form directly from the company, OR the DataQ filer submitted their request under the incorrect request type.

Closed—Report Sent: The request was closed, and a copy of the inspection report was sent to the DataQ filer. Reports are only sent directly through the DataQs site.

Closed—No Requestor Response: The request was closed because the requestor did not respond within the allotted timeframe.

Communication:

There are template responses Dwe use to respond in the DataQ System.

Next Steps:

DataQ filers will be notified of the outcome of their RDR. If a change was made, they will be notified of a timeline in which the change will occur and be reflected on their carrier profile.

Final Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Final Review process
 - **Responsible Party:**
DataQ Review Board
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) consulted for additional information or evidence
 - **Responsible Party:**
DataQ Review Board, Inspector and DataQ filer
 - **Supervisor(s):**
<intentionally left blank>
 - **Backups:**
<intentionally left blank>
 - **Interactions:**
<intentionally left blank>
- Person(s) convening a panel or committee
 - **Responsible Party:**

The AZ DPS MCSAP Program Manager will select the members of the DataQ Review Board. The DataQ Analyst will serve as a non-voting member overseeing the review board meeting. Voting members will include a member of the CVE Training Unit, an additional training instructor, a CVE sergeant, a CVE Trooper, and one member from the commercial vehicle industry.

- **Supervisor(s):**
<intentionally left blank>
- **Backups:**
<intentionally left blank>
- **Interactions:**
<intentionally left blank>
- **Panel members' titles and associations:**
Please see above

Escalation Procedures:

Motor carriers challenging the response in the reconsideration review must explain their reasoning for the challenge and submit any additional supporting documents. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The final review will be sent to a DataQ Review Board. The DataQ Review Board must review all supporting documents and submit a response to the DataQ Analyst within 40 days of the request for final review. The final decision by the DataQ Review Board is final. The DataQ Analyst will review the response and provide it to the DataQ filer within 45 days of the request for final review.

Process Description

- Review of RDR
 - **Responsible Party:**
The DataQ Analyst will review the response and provide it to the DataQ filer within 45 days of the request for final review.
 - **Process:**
Motor carriers challenging the response in the reconsideration review must explain their reasoning for the challenge and submit any additional supporting documents. If the filer fails to submit additional supporting information within 14 days, the DataQ will be closed without further review. The final review will be sent to a DataQ Review Board. The DataQ Review Board must review all supporting documents and submit a response to the DataQ Analyst within 40 days of the request for final review. The final decision by the DataQ Review Board is final. The DataQ Analyst will review

the response and provide it to the DataQ filer within 45 days of the request for final review.

- Outcome of RDR

- **Responsible Party:**

- Please see above.

- **Process:**

- <intentionally left blank>

- Closure of RDR

- **Responsible Party:**

- <intentionally left blank>

- **Process:**

- <intentionally left blank>

- Timeliness:

Motor carriers challenging the response in the reconsideration review must explain their reasoning for the challenge and submit any additional supporting documents.

If the filer fails to submit additional supporting information within 14 days, the

DataQ will be closed without further review. The final review will be sent to a DataQ

Review Board. The DataQ Review Board must review all supporting documents and

submit a response to the DataQ Analyst within 40 days of the request for final

review. The final decision by the DataQ Review Board is final. The DataQ Analyst will

review the response and provide it to the DataQ filer within 45 days of the request for

final review.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request was closed with no corrections made due to inadequate and/or false information provided by the DataQ filer.

Closed—Data Correction Made: The request was closed, and the data was corrected based upon the DataQ filer providing adequate information relevant to the challenged information on the inspection report.

Closed—Citation Results Entered: The request was closed, and the citation results were entered accordingly based on the court documentation provided by the requestor.

Closed—Report Not Sent: The request was closed, but the report was not sent to the DataQ filer. This is either because the requestor is not the company listed on the inspection report and did not provide a release of information form directly from the company, OR the DataQ filer submitted their request under the incorrect request type.

Closed—Report Sent: The request was closed, and a copy of the inspection report was sent to the DataQ filer. Reports are only sent directly through the DataQs site.

Closed—No Requestor Response: The request was closed because the requestor did not respond within the allotted timeframe.

Communication:

All communication that will occur to the DataQ filer will be conducted in the DataQ system only.

Next Steps:

DataQ Analyst will provide submitters with clear notification of the finality of the decision.