DataQs State Implementation Plan

Alaska

For Compliance with Federal Motor Carrier Safety Administration (FMCSA) Revised Motor Carrier Safety Assistance Program (MCSAP) Grant Requirements

Date: September 2026

Purpose

In April 2026, FMCSA announced updated requirements for State participation in the DataQs system as a condition of receiving MCSAP grant funding. To comply with those requirements, each State must submit a DataQs State Implementation Plan. The following pages contain the key elements of the plan approved by FMCSA for Alaska.

DataQs State Implementation Plan

State: Alaska

MCSAP Lead Agency: State of Alaska Department of Transportation and Facilities (DOT&PF), Division of Measurement Standards and Commercial Vehicle Compliance (MSCVC)

Initial Review Process

Roles and Responsibilities

- Persons responsible for managing DataQs for the organization
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager)
  - ***Supervisor(s):***
    Chief of Commercial Vehicle Compliance
  - ***Backups:***
    Research Analyst 3
    Grants Administrator 3
  - ***Interactions:***
    <intentionally left blank>
- Person(s) responsible for decision-making for the Initial Review process
  - ***Responsible Party:***
    Chief of Commercial Vehicle Compliance
  - ***Supervisor(s):***
    Division Director
  - ***Backups:***
    Chief of Permits
  - ***Interactions:***
    <intentionally left blank>
- Person(s) consulted for additional information or evidence
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector(s) I,II,III,IV,V
    Chief of Commercial Vehicle Compliance
    Division Director
    Chief of Permits

Research Analyst
Grants Administrator

- ***Supervisor(s):***
  Division Director
- ***Backups:***
  <intentionally left blank>
- ***Interactions:***
  <intentionally left blank>

Process Description

- Receipt of RDR
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor) is the current DataQ Manager.
  - ***Process:***
    Receipt of RDR Process
    The DataQ Manager receives and opens the RDR request and begins tracking all applicable timelines.
    The DataQ Manager forwards the request to the appropriate personnel for review and response.
    The DataQ Manager makes any applicable changes or updates based on the final determination.
    The DataQ Manager closes the RDR request.
- Review of RDR
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager) is responsible for ensuring the Review is conducted within the FMCSA-required timelines.
  - ***Process:***
    Review of RDR (Inspection)
    The DataQ Manager compiles the inspection report and all supporting documents provided by the carrier, then forwards the complete package to the inspector who conducted the inspection along with applicable personnel.
    The inspector who issued the inspection reviews the request and provides:
    A summary of the events,
    Any applicable supporting documentation, and
    A recommendation regarding the validity of the inspection in question.

The inspector's supervisor reviews the DataQ submission, the inspector's response, and all supporting documentation, then provides a recommendation.

The Chief reviews the DataQ submission, the inspector's response, the supervisor's recommendation, and all supporting documentation, then makes a final determination.

Review of RDR (Crash)

1. The Crash DataQ request is sent to the individual who entered the original crash report along with applicable personnel.
2. That individual reviews the crash report and compares it to the information entered into the system to verify accuracy.
3. A determination is made regarding whether:

A correction is required due to a data entry error, or

The requester must seek corrections through the originating crash reporting agency.

Review of RDR (Copy of Inspection Report)

1.The DataQ Manager reviews the request to ensure it contains sufficient and reasonable information to identify the inspection report being requested.

2. The DataQ Manager attaches the requested inspection report, provides it to the requester, and closes the DataQ request

- Outcome of RDR
  - ***Responsible Party:***

    Chief of Commercial Vehicle Compliance
  - ***Process:***

    Outcome of RDR Inspection

    The inspection report and all supporting documentation submitted through the DataQ process are reviewed to determine the validity and accuracy of the inspection.

    Recommendations are provided through the chain of review based on the inspection details, supporting documentation, and applicable regulations or policies.

    A final determination is made based on evidence provided regarding whether:

    The inspection should remain unchanged, or

    Corrections or modifications to the inspection record are warranted.

    Outcome of Crash RDR

    The crash report and associated system entries are reviewed to verify the

accuracy of the information entered into the system.
A determination is made regarding whether:
A correction is required due to a data entry error, or
The requester must seek corrections through the originating crash reporting agency.

Outcome Request for Copy of Inspection Report
The request is reviewed to ensure sufficient information has been provided to identify the requested inspection report.
If the request is manageable, the inspection report/the link to reports are provided to the requester and the DataQ request is closed.

- Closure of RDR
    - ***Responsible Party:***
      Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager) is responsible for ensuring the Review is closed within the FMCSA-required timelines.
    - ***Process:***
      Closure of RDR (Inspection Report)
      Any corrections or updates are made to the inspection report, as applicable.
      The updated inspection report is attached to the DataQ record.
      The DataQ request is closed.
      All applicable personnel are notified of the outcome and closure of the DataQ request.

      Closure of RDR (Crash)
      Any corrections or updates are made in SafeSpect, as applicable.
      The DataQ request is closed.
      All applicable personnel are notified of the outcome and closure of the DataQ request.

      Closure of RDR (Copy of Inspection Report)
      The requested inspection report is provided to the requester, as applicable.
      The DataQ request is closed.
      All applicable personnel are notified of the outcome and closure of the DataQ request.
      .
- Timeliness:

Step 1 – Original Inspector
Action: Reviews the DataQ request and submits a response, supporting documentation, and any relevant evidence to the internal DataQ review group.
Timeline: Within 1–3 business days.
Step 2 – Supervisor
Action: Reviews the inspection report, DataQ request, inspector response, supporting documentation, and any additional relevant evidence, then provides a recommendation.
Timeline: Within 1–3 business days.
Step 3 – Chief of Commercial Vehicle Compliance
Action: Review all submitted documentation, findings, and recommendations as part of the final review process.
Timeline: Within 1–3 business days.
Step 4 – Chief of Commercial Vehicle Compliance
Action: Makes the final determination regarding the RDR and authorizes closure of the DataQ request.
Timeline: Within 1–3 business days.
Outcome
The initial review and response to the DataQ request is completed within twenty-one (21) calendar days of submission.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request has been closed and the data will not be corrected. This outcome results from the decision that the violations should remain.
Closed—Data Correction Made: The request has been closed and the data will be corrected. This outcome results from the decision that the violations should be removed or changed.
Closed—Citation Results Entered: The request has been closed and the violation will be appended to reflect the outcome of the citation. This outcome results from an adjudicated citation.
Closed—Report Not Sent: The request has been closed, but the requested inspection report was not sent. This outcome results when the request is insufficient.
Closed—Report Sent: The request has been closed and the agency sent the report. This outcome results from uploading the carrier’s requested report.
Closed—No Requestor Response: The request was closed because the requestor did not respond. This outcome results when the request is insufficient.

Communication:

RDR Responses (Inspection Report)
Template language is used to ensure consistent and detailed responses for inspection-related DataQ requests.
The response email explains that the inspection procedures and supporting documentation were reviewed and identifies whether the violations will remain, be modified, or be removed

RDR Responses (Crash Report)
Template language is used to ensure consistent and detailed responses for crash-related DataQ requests.
The response email explains whether corrections were made due to a data entry error or whether the requester must seek corrections through the originating crash reporting agency. If applicable, the email provides notice that updated information has been entered into the appropriate system.

RDR Response (Inspection Report Request)
Template is used to ensure consistent and detailed responses for inspection report requests.
The response explains that motor carriers may review safety data through the SMS BASICs, Company Snapshot, FMCSA Portal, and SAFER systems. Applicable website links and FMCSA contact information are provided. The email also notifies the requester that the requested inspection report has been uploaded to the DataQ system.

Next Steps:

The Division defers to the carrier portal guidance for Reconsideration Review and Final Review.

Reconsideration Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Reconsideration Review process
    - ***Responsible Party:***
      Chief of Commercial Vehicle Compliance
      DataQ Panel
    - ***Supervisor(s):***

Division Director

- ***Backups:***
  <intentionally left blank>
- ***Interactions:***
  <intentionally left blank>

- Person(s) consulted for additional information or evidence
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector IV's (Area Supervisors)
    Commercial Vehicle Compliance Inspector V (Statewide Supervisor)
  - ***Supervisor(s):***
    Chief of Commercial Vehicle Compliance
  - ***Backups:***
    Chief Permits
    Commercial Vehicle Compliance Inspector V (Statewide Supervisor)
  - ***Interactions:***
    <intentionally left blank>
- Person(s) convening a panel or committee
  - ***Responsible Party:***
    Chief of Commercial Vehicle Compliance
  - ***Supervisor(s):***
    Division Director
  - ***Backups:***
    <intentionally left blank>
  - ***Interactions:***
    <intentionally left blank>
  - ***Panel members' titles and associations:***
    Chief of Commercial Vehicle Compliance
    Statewide Supervisor
    Area Supervisor(s)
    Research Analyst
    Chief of Permits
    Division Director

Escalation Procedures:

When new evidence is submitted, the RDR may escalate to the Reconsideration Review process.

Process Description

- Review of RDR
    - ***Responsible Party:***
      Chief of Commercial Vehicle Compliance
    - ***Process:***
      Reconsideration Review (Inspection)
      The Chief of Commercial Vehicle Compliance reviews the reconsideration request and all supporting documentation submitted through the DataQ process.
      A panel discussion is conducted with applicable personnel to review the original determination, supporting documentation, and any additional relevant information.
      The Chief of Commercial Vehicle Compliance with panel support makes the final reconsideration determination.
      Reconsideration Review (Crash)
      The Chief of Commercial Vehicle Compliance reviews the reconsideration request and all supporting documentation related to the crash DataQ submission.
      A panel discussion is conducted with applicable personnel to review the original determination, supporting documentation, and any additional relevant information.
      The Chief of Commercial Vehicle Compliance with panel support makes the final reconsideration determination.

      Reconsideration Review (Copy of Inspection Report)
      The Chief of Commercial Vehicle Compliance reviews the reconsideration request and all supporting documentation related to the inspection report request.
      A panel discussion is conducted with applicable personnel to review the original determination and any additional relevant information.
      The Chief of Commercial Vehicle Compliance with panel support makes the final reconsideration determination.
- Outcome of RDR
    - ***Responsible Party:***
      DataQ Manger
      Chief of Commercial Vehicle Compliance
      Statewide Supervisor

Area Supervisor(s)
Research Analyst
Chief of Permits
Division Director

- ***Process:***
  Outcome of Reconsideration Review
  The DataQ Manager forwards the reconsideration request to the Chief of Commercial Vehicle Compliance and identifies the request as a reconsideration review.
  All supporting documentation, prior determinations, responses, and relevant evidence are compiled for review.
  A review panel consisting of applicable personnel discusses the reconsideration request, supporting documentation, and prior determination.
  The Chief of Commercial Vehicle Compliance along with panel makes the final reconsideration determination and communicates the outcome to the DataQ Manager.
  The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, and closes the DataQ request.

- Closure of RDR
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager) is responsible for ensuring the Review is closed within the FMCSA-required timelines
  - ***Process:***
    Closure of Reconsideration Review
    Any approved corrections or updates resulting from the reconsideration review are completed in the appropriate system or documentation.
    Any revised inspection reports or supporting documentation are uploaded to the DataQ system, as applicable.
    The DataQ Manager provides the final reconsideration response through the DataQ system.
    All applicable personnel are notified of the reconsideration outcome and closure of the DataQ request.
    The DataQ Manager closes the reconsideration request in the DataQ system.
- Timeliness:

The reconsideration request is opened and assigned for review within seven (7) business days of submission.

Step 1 – Chief of Commercial Vehicle Compliance Review

The Chief of Commercial Vehicle Compliance reviews the reconsideration request and all supporting documentation associated with the original determination.

Timeline: Within 1–3 business days.

Step 2 – Panel Review and Discussion

Applicable personnel participate in a panel review to discuss the reconsideration request, supporting documentation, prior determinations, and any additional relevant evidence.

Timeline: Within 1–3 business days.

Step 3 – Final Reconsideration Determination

The Chief of Commercial Vehicle Compliance, in coordination with the review panel, makes the final reconsideration determination and communicates the outcome to the DataQ Manager.

Timeline: Within 1–3 business days.

Step 4 – Response and Closure

The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, notifies applicable personnel, and closes the reconsideration request.

Timeline: Within 1–3 business days.

Outcome

The reconsideration review and final response are completed within twenty-one (21) calendar days of submission.

Expected Outcomes for RDR Closures:

Closed—No Data Correction Made: The request has been closed and the data will not be corrected. This outcome results from the decision that the violations should remain.

Closed—Data Correction Made: The request has been closed and the data will be corrected. This outcome results from the decision that the violations should be removed or changed.

Closed—Citation Results Entered: The request has been closed and the violation will be appended to reflect the outcome of the citation. This outcome results from an adjudicated citation.

Closed—Report Not Sent: The request has been closed, but the requested inspection report was not sent. This outcome results when the request is insufficient.

Closed—Report Sent: The request has been closed and the agency sent the report. This outcome results from uploading the carrier’s requested report.

Closed—No Requestor Response: The request was closed because the requestor did not respond. This outcome results when the request is insufficient.

Communication:

Reconsideration Responses (Inspection Report)
Template language is used to ensure consistent and detailed responses for inspection-related reconsideration requests.
The response explains that the reconsideration request, inspection procedures, supporting documentation, and prior determinations were reviewed and identifies whether the original determination will remain, be modified or removed.

Reconsideration Responses (Crash Report)
Template language is used to ensure consistent and detailed responses for crash-related reconsideration requests.
The response explains whether the original determination remains unchanged, whether corrections were made due to a data entry error, or whether the requester must seek corrections through the originating crash reporting agency. If applicable, the email provides notice that updated information has been entered into the appropriate system.
Reconsideration Responses (Inspection Report Request)
Template is used to ensure consistent and detailed responses for inspection report requests.
The response explains that motor carriers may review safety data through the SMS BASICs, Company Snapshot, FMCSA Portal, and SAFER systems. Applicable website links and FMCSA contact information are provided. The email also notifies the requester that the requested inspection report has been uploaded to the DataQ system.

Next Steps:

Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager) is responsible for ensuring the Reconsideration Review is closed within the FMCSA-required timelines

Final Review Process

Roles and Responsibilities

- Person(s) responsible for decision-making for the Final Review process
    - ***Responsible Party:***

Division Director
DataQ Panel

- ***Supervisor(s):***
<*intentionally left blank*>
- ***Backups:***
<*intentionally left blank*>
- ***Interactions:***
<*intentionally left blank*>

- Person(s) consulted for additional information or evidence
  - ***Responsible Party:***
  DataQ Manger
  Chief of Commercial Vehicle Compliance
  Statewide Supervisor
  Area Supervisor(s)
  Research Analyst
  Chief of Permits
  Witnesses
  - ***Supervisor(s):***
  Division Director
  - ***Backups:***
  <*intentionally left blank*>
  - ***Interactions:***
  <*intentionally left blank*>
- Person(s) convening a panel or committee
  - ***Responsible Party:***
  Division Director
  - ***Supervisor(s):***
  <*intentionally left blank*>
  - ***Backups:***
  <*intentionally left blank*>
  - ***Interactions:***
  <*intentionally left blank*>
  - ***Panel members' titles and associations:***
  <*intentionally left blank*>

Escalation Procedures:

Final review requests must include new evidence and input from an individual not previously involved in the original submission. Final review is available only for crash and inspection-related requests and is not available for inspection report requests.

Process Description

- Review of RDR
  - ***Responsible Party:***
    Commercial Vehicle Compliance Inspector IV (New Entrant Auditor/DataQ Manager)
  - ***Process:***
    Final Review Process
    The DataQ Manager determines if it meets criteria for final review and forwards the final review request to the Division Director and applicable personnel and identifies the request as a final review.
    All supporting documentation, prior determinations, reconsideration responses, and relevant evidence are compiled for review.
    A review panel consisting of applicable personnel discusses the final review request, supporting documentation, prior determinations, and any additional relevant evidence.
    The Division Director reviews the panel recommendations and all submitted documentation, then makes the final determination regarding the request.
    The Division Director communicates the final determination to the DataQ Manager.
    The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, notifies applicable personnel, and closes the final review request.
- Outcome of RDR
  - ***Responsible Party:***
    Division Director
  - ***Process:***
    Final Review Process (Inspection Report)
    Step 1 – DataQ Manager Review and Assignment
    The DataQ Manager identifies the request as a final review, compiles all prior determinations, supporting documentation, inspection reports, responses, and relevant evidence, and forwards the complete package to the Division Director.

Step 2 – Division Director Panel Review
The Division Director assembles a review panel consisting of applicable personnel and any relevant witnesses to review and discuss the inspection report, prior determinations, supporting documentation, and any additional relevant evidence submitted through the DataQ process.
Step 3 – Final Determination
The Division Director reviews all recommendations and submitted documentation, then makes the final determination regarding the inspection-related DataQ request.
Step 4 – Response and Closure
The Division Director communicates the final determination to the DataQ Manager. The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, notifies applicable personnel, and closes the final review request.

Final Review Process (Crash Report)
Step 1 – DataQ Manager Review and Assignment
The DataQ Manager identifies the request as a final review, compiles all prior determinations, supporting documentation, crash reports, responses, and relevant evidence, and forwards the complete package to the Division Director.
Step 2 – Division Director Panel Review
The Division Director assembles a review panel consisting of applicable personnel and any relevant witnesses to review and discuss the crash report, prior determinations, supporting documentation, and any additional relevant evidence submitted through the DataQ process.
Step 3 – Final Determination
The Division Director reviews all recommendations and submitted documentation, then makes the final determination regarding the crash-related DataQ request.
Step 4 – Response and Closure
The Division Director communicates the final determination to the DataQ Manager. The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, notifies applicable personnel, and closes the final review request.

- Closure of RDR
    - ***Responsible Party:***

Commercial Vehicle Compliance Inspector 4 (New Entrant Auditor/DataQ Manager) is responsible for ensuring the Final Review is closed within the FMCSA-required timelines

- ***Process:***

  Closure of Final Review

  Any approved corrections or updates resulting from the reconsideration review are completed in the appropriate system or documentation.

  Any revised inspection reports or supporting documentation are uploaded to the DataQ system, as applicable.

  The DataQ Manager provides the final reconsideration response through the DataQ system.

  All applicable personnel are notified of the reconsideration outcome and closure of the DataQ request.

  The DataQ Manager closes the reconsideration request in the DataQ system.

- Timeliness:

  Step 1 – Division Director Review

  The Division Director reviews the final review request and all supporting documentation associated with the original determination and reconsideration review.

  Timeline: Within 1–3 business days.

  Step 2 – Panel Review and Discussion

  Applicable personnel participate in a panel review to discuss the final review request, supporting documentation, prior determinations, reconsideration findings, and any additional relevant evidence.

  Timeline: Within 1–3 business days.

  Step 3 – Final Review Determination

  The Division Director reviews all submitted documentation and panel recommendations, then makes the final determination regarding the request and communicates the outcome to the DataQ Manager.

  Timeline: Within 1–3 business days.

  Step 4 – Response and Closure

  The DataQ Manager provides the appropriate response through the DataQ system, uploads any applicable revised documentation, notifies applicable personnel, and closes the final review request.

  Timeline: Within 1–3 business days.

  Outcome

  The final review and response are completed within twenty-one (21) calendar days of submission.

Expected Outcomes for RDR Closures:

Closed—Data Correction Made: The request has been closed and the data will be corrected.
Closed—No Data Correction Made: The request has been closed and the data will not be corrected.
Closed—No Requestor Response: The request was closed because the requestor did not respond

Communication:

Final Response (Inspection Report)
The final response explains all documentation, evidence, inspection procedures, prior determinations, and supporting materials reviewed during the final review process.
The response identifies the panel members, applicable personnel, and any relevant witnesses consulted during the review.
The response explains the basis for the final determination and identifies whether the original determination will remain unchanged, be modified, or be removed.

Final Response (Crash Report)
The final response explains the crash report information, supporting documentation, prior determinations, and other relevant materials reviewed during the final review process.
The response identifies the panel members, applicable personnel, and any relevant witnesses consulted during the review.
The response explains the basis for the final determination and whether the original determination remains unchanged or if corrections were made.

Next Steps:

No further action after final response is submitted.