

REGISTERING FOR DATAQs

What You Need to Know



What is DataQs?

DataQs allows users to request a review of Federal and State data on file with FMCSA that they believe might be incomplete or incorrect. The DataQs system automatically forwards Requests for Data Review (RDRs) to the appropriate Federal or State office for resolution.

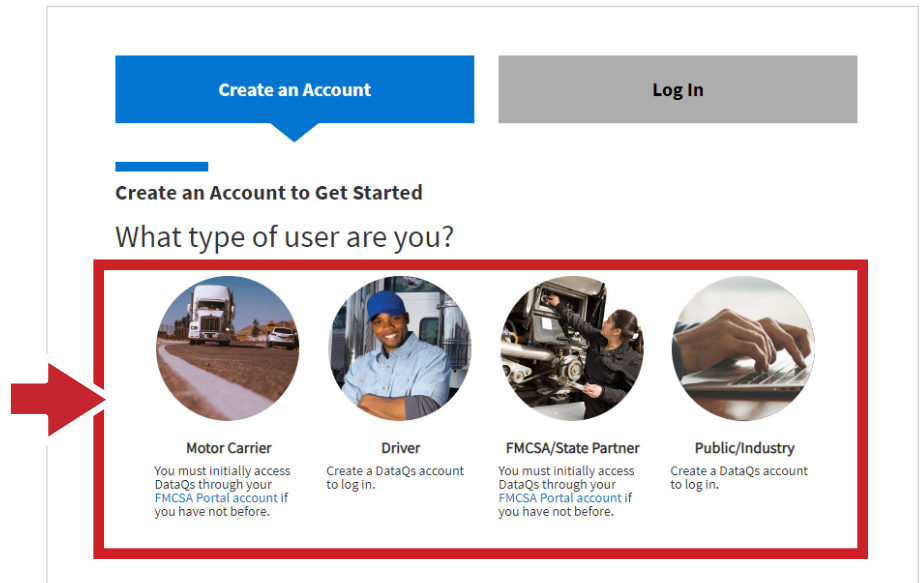
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How do I create a DataQs account?

If this is your first time using DataQs, you must register for an account.

Go to <https://dataqs.fmcsa.dot.gov>. Under **Create an Account**, select your user role.



Create an Account | **Log In**

Create an Account to Get Started

What type of user are you?

- Motor Carrier**
You must initially access DataQs through your FMCSA Portal account if you have not before.
- Driver**
Create a DataQs account to log in.
- FMCSA/State Partner**
You must initially access DataQs through your FMCSA Portal account if you have not before.
- Public/Industry**
Create a DataQs account to log in.

What Type of User Am I?

If any of these apply to you...	Then register as...
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> I own or represent a motor carrier company that is required to have a USDOT Number <input checked="" type="checkbox"/> I have a Commercial Driver's License (CDL) but am also an owner-operator <input checked="" type="checkbox"/> I am an Intermodal Equipment Provider (IEP) registered as a motor carrier 	MOTOR CARRIER
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> I have a Commercial Driver's License (CDL) or Commercial Learner's Permit (CLP) and am NOT an owner-operator 	DRIVER
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> I work for FMCSA <input checked="" type="checkbox"/> I work for a State government <input checked="" type="checkbox"/> I respond to Requests for Data Review (RDRs) 	FMCSA/STATE PARTNER
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> I am an Intermodal Equipment Provider (IEP) NOT registered as a motor carrier <input checked="" type="checkbox"/> I own or represent a motor carrier company that is NOT required to have a USDOT Number (e.g., municipality, place of worship, etc.) <input checked="" type="checkbox"/> I own or represent a law firm, insurance company, or third-party service provider <input checked="" type="checkbox"/> None of the above apply to me 	PUBLIC/INDUSTRY

How do I register as a Driver or a member of the Public/Industry?

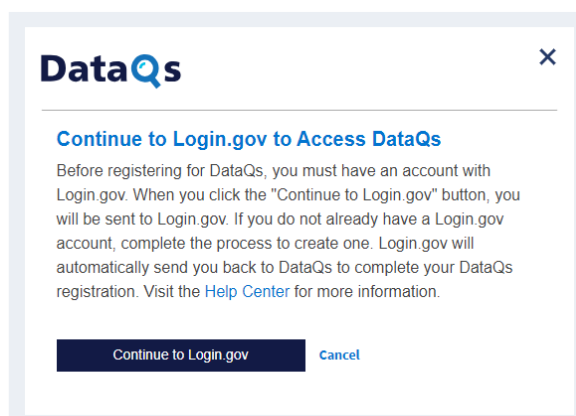
Drivers and members of the Public/Industry must first create a [Login.gov](#) account. Login.gov is a shared service that offers secure online access to participating government systems, including DataQs.

Create a Login.gov Account

Follow the steps below if you do not have a Login.gov account or would like to create a new one.

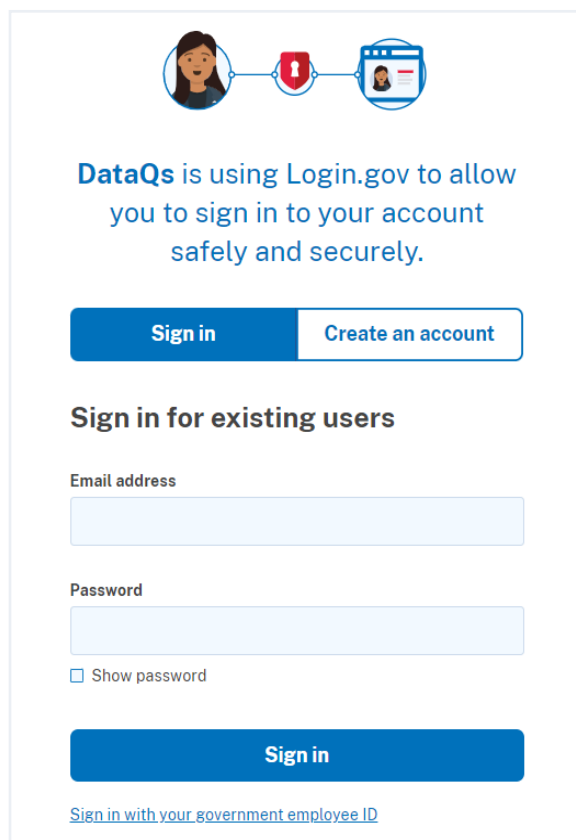
Note: While registering for Login.gov, the current page will reset any information entered into data fields after 15 minutes of inactivity.

- 1 Click **Continue to Login.gov**.

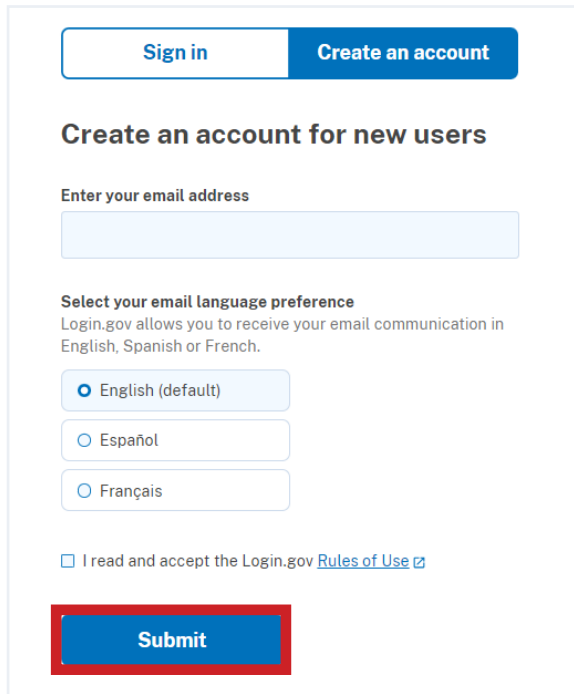


- 2 On the Login.gov sign in screen, click **Create an account**.

Note: If you already have a Login.gov account, **Sign In** and go to step 10.

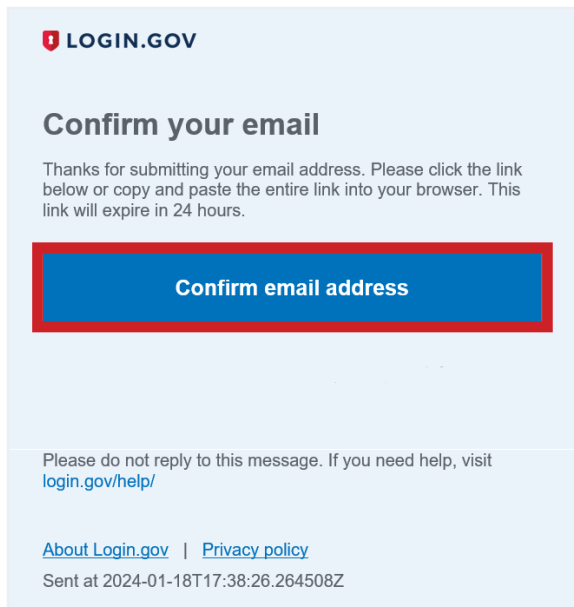


- 3** Enter your email and click **Submit**. DataQs uses this email to send notifications about your DataQs account and to identify you in a Request for Data Review (RDR). This email cannot be modified.



The screenshot shows a registration form with two buttons at the top: 'Sign in' and 'Create an account'. Below is the heading 'Create an account for new users'. There is a text input field for 'Enter your email address'. Underneath is a section for 'Select your email language preference' with three radio button options: 'English (default)', 'Español', and 'Français'. A checkbox is present for 'I read and accept the Login.gov Rules of Use'. At the bottom is a blue 'Submit' button highlighted with a red border.

- 4** In your email inbox, open the email with the subject line **Confirm your email from no-reply@Login.gov**. Click **Confirm email address** or copy and paste the link into a web browser.



The screenshot shows an email notification from LOGIN.GOV. The subject is 'Confirm your email'. The body text says: 'Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.' Below the text is a large blue button with the text 'Confirm email address' highlighted with a red border. At the bottom, there is a footer with the text: 'Please do not reply to this message. If you need help, visit login.gov/help/. [About Login.gov](#) | [Privacy policy](#). Sent at 2024-01-18T17:38:26.264508Z'.

- 5** Create a strong password at least 12 characters long. If the password is not secure enough, you will not be able to continue. Enter a strong password and click **Continue**.

The screenshot shows a confirmation message: "You have confirmed your email address" with a green checkmark. Below it is the heading "Create a strong password" and a note: "Your password must be 12 characters or longer. Don't use common phrases or repeated characters, like abc or 111." There are two input fields for "Password" and "Confirm password", both containing masked characters. A "Show password" checkbox is unchecked. A green progress bar indicates "Password strength: Great". A blue "Continue" button is visible. At the bottom, there is a "Password safety tips" link with a plus icon and a "Cancel account creation" link.

- 6** Select an option to secure your account and click **Continue**.
- Login.gov requires user verification to validate credentials. You will need to provide a way for Login.gov to send you a one-time security code. Follow the instructions for the method you select.

Note: Backup codes should not be used as the primary authentication method unless none of the above methods are available to you, as they can only be used a limited number of times.

The screenshot displays five security options, each with an icon and a description:

- Authentication application**
Download or use an authentication app of your choice to generate secure codes.
- Text or voice message**
Receive a secure code by (SMS) text or phone call.
- Backup codes**
A list of 10 codes you can print or save to your device. When you use the last code, we will generate a new list. Keep in mind backup codes are easy to lose.
- Security key**
A physical device, often shaped like a USB drive, that you plug in to your device.
- Government employee ID**
PIV/CAC cards for government and military employees. Desktop only.

- 7** Enter your security code and click **Submit**. This code will be provided via your chosen authentication method. The screenshot illustrates the (SMS) text message method.

Enter your one-time code

We sent a text (SMS) with a one-time code to
This code will expire in 10 minutes.

One-time code
Example: 123456

Remember this browser

Submit


[Send another code](#)


Having trouble? Here's what you can do:

- [Use another phone number](#) >
- [I didn't receive my one-time code](#) >
- [Learn more about authentication options](#) >

[Choose another authentication method](#)

- 8** After adding the initial authentication method, Login.gov asks you to add a second method as a backup. This step can be skipped.

 A phone was added to your account.



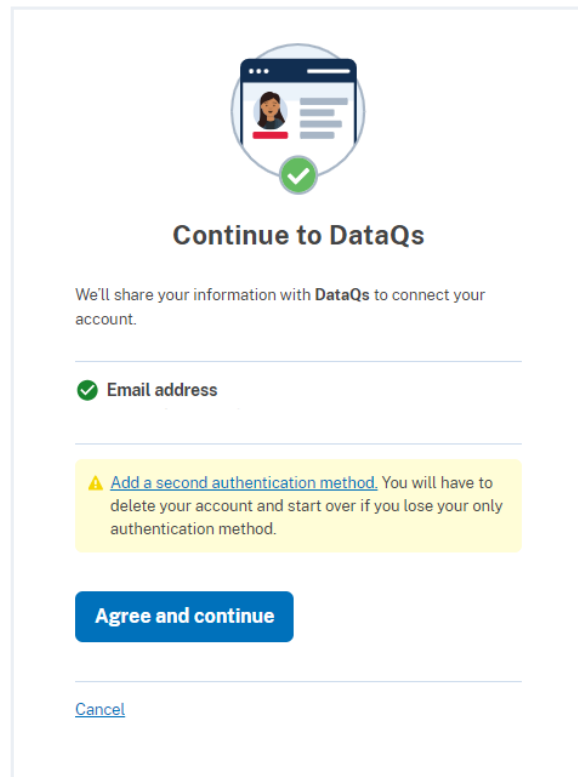
You've added your first authentication method! Add a second method as a backup.

Adding another authentication method prevents you from getting locked out of your account if you lose one of your methods.

Add another method

[Skip for now](#)

- 9 Click **Agree and continue**. You successfully created your Login.gov account and will be brought back to DataQs to complete your registration.

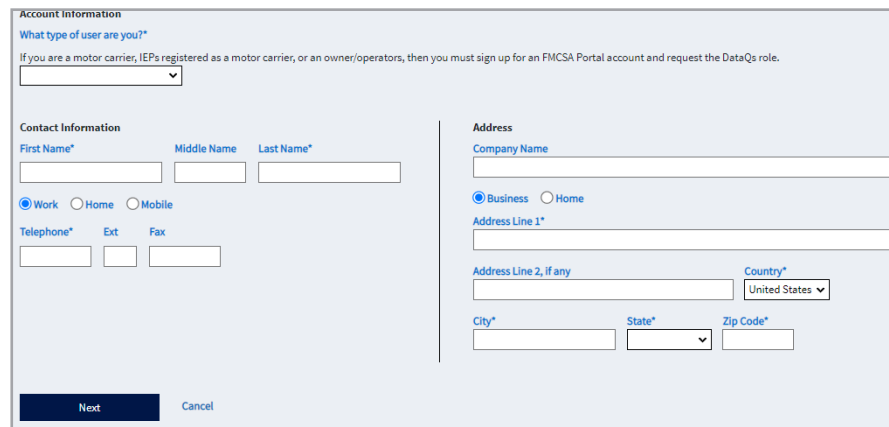


The screenshot shows a confirmation screen titled "Continue to DataQs". At the top, there is an icon of a person's profile with a green checkmark. Below the title, it says "We'll share your information with DataQs to connect your account." There is a green checkmark icon followed by the text "Email address". A yellow warning box contains the text: "Add a second authentication method. You will have to delete your account and start over if you lose your only authentication method." At the bottom, there is a blue button labeled "Agree and continue" and a link labeled "Cancel".

Register for a DataQs Account

Follow the steps below to register as a Driver or member of the Public/Industry.

- 10 Select your user type and fill out your name and contact information. Then click **Next**.



The screenshot shows the "Account Information" registration form. It starts with the question "What type of user are you?" followed by a dropdown menu. Below this is a note: "If you are a motor carrier, IEPs registered as a motor carrier, or an owner/operators, then you must sign up for an FMCSA Portal account and request the DataQs role." The form is divided into two main sections: "Contact Information" and "Address".

Contact Information:

- Fields for "First Name*", "Middle Name", and "Last Name*".
- Radio buttons for "Work" (selected), "Home", and "Mobile".
- Fields for "Telephone*", "Ext", and "Fax".

Address:

- Field for "Company Name".
- Radio buttons for "Business" (selected) and "Home".
- Field for "Address Line 1*".
- Field for "Address Line 2, if any" and a "Country*" dropdown menu (set to "United States").
- Fields for "City*", "State*" (dropdown), and "Zip Code*".

At the bottom, there are "Next" and "Cancel" buttons.

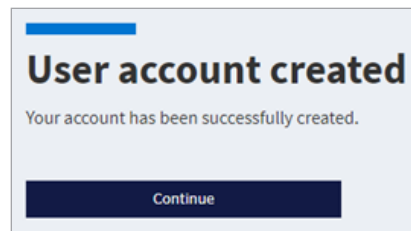
- 11** On the second screen, create a username and set up your security questions. Your email address will automatically populate from Login.gov and cannot be changed. When all fields are complete, click **Submit**.

The screenshot shows a registration form with two main sections: Security Information and Account Recovery Information. The Security Information section includes fields for Username*, Password*, and Confirm Password*. Below these fields, there are instructions: "Passwords are cAsE sEnSiTivE and must contain:" followed by a bulleted list:

- at least 12 and less than 50 characters
- at least 1 number
- at least 1 UPPER case letter
- at least 1 lower case letter
- at least 1 special character from this list: !@#%&*()_+!;:/?.

 The Account Recovery Information section includes fields for E-mail*, Confirm E-mail*, Security Question* (with a Suggestions dropdown), Security Answer*, Security Question 2* (with a Suggestions dropdown), and Security Answer 2*. At the bottom of the form are three buttons: Back, Submit, and Cancel.

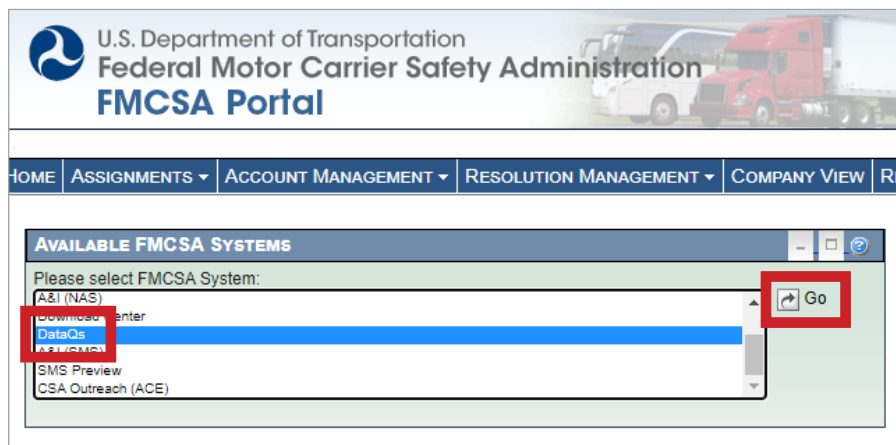
- 12** Click **Continue** to log in to DataQs.



How do I register as a Motor Carrier or FMCSA/State Partner?

Motor Carriers and FMCSA/State Partners must log in through FMCSA Portal, which allows you to access multiple FMCSA web systems from one login. Follow these steps to log in to DataQs:

- Go to <https://portal.fmcsa.dot.gov> and log in using the appropriate method. (Need a Portal account? See [What if I don't have an FMCSA Portal account?](#) below.)
- Under **Available FMCSA Systems**, select **DataQs** and then click **Go**. You will be directed to the DataQs homepage and will be logged in to your account. (Missing **DataQs** under **Available FMCSA Systems**? See [What if I have an FMCSA Portal account that does not have access to DataQs?](#))



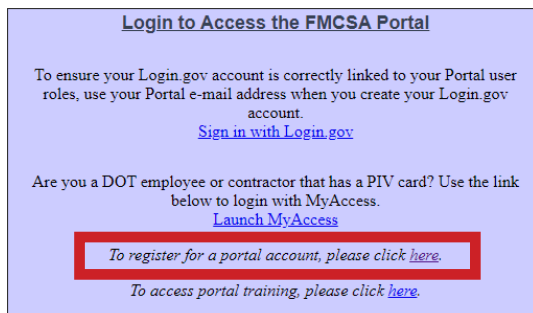
What if I don't have an FMCSA Portal account?

As a Motor Carrier or FMCSA/State Partner, you should have a Portal account so you can access multiple FMCSA web systems. Follow the steps below to create a Portal account.

1 Go to <https://portal.fmcsa.dot.gov>.

2 Click **To register for a portal account, please click here.**

Note: When registering for a Portal account, be sure to use the same email address associated with your Login.gov account.



3 **A.** If you are a Motor Carrier, select **Company Employee or an Associate of a Company.** Then click **Next.**

B. If you are an FMCSA/State Partner, select **Federal, State, and Third Party Enforcement Employees.** Then click **Next.**

Steps for Motor Carriers

4 Follow the steps to fill out your information.

- A. Motor Carriers:** When asked to select **Available Roles** in Step 2, click **DataQs Secure Access**, and then click **Add Role** to move it to your list of **Requested Roles**. Include a reason for your request, such as "Need to submit a Request for Data Review."

Account Request

Step 1-2-3-4-5

Select Portal Roles

USDOT # List: Enter the USDOT# you want access to. Click the "Lookup" button to see if your USDOT# is registered in our system.

USDOT #: Lookup

Company Legal Name: The Company Official associated with the USDOT# for which
Company Official Name: Company Official for this USDOT# if you have a dispute over

Available Roles

- DataQs Secure Access
- NCCDB Secure Access
- DACH Motor Carrier Admin
- DACH Motor Carrier
- Emergency Declaration Reporting (No. 2)

Requested Roles

Reason for Request

Role Selection Description

TBD

Remove USDOT# Add USDOT to List

Steps for FMCSA State Partners

- B. FMCSA/State Partners:** When asked to select **Available Roles** in Step 5, select **DataQs** from the dropdown menu, click **Access**, and then click **Add Role** to move it to your list of **Requested Roles**.

Account Request

Step 1-2-3-4-5-6

Select Available Systems

Select the system from the drop down menu to see what roles are available. Click on a role from the list below to see the criteria for that role displayed in

Available Roles for:

DataQs

Access

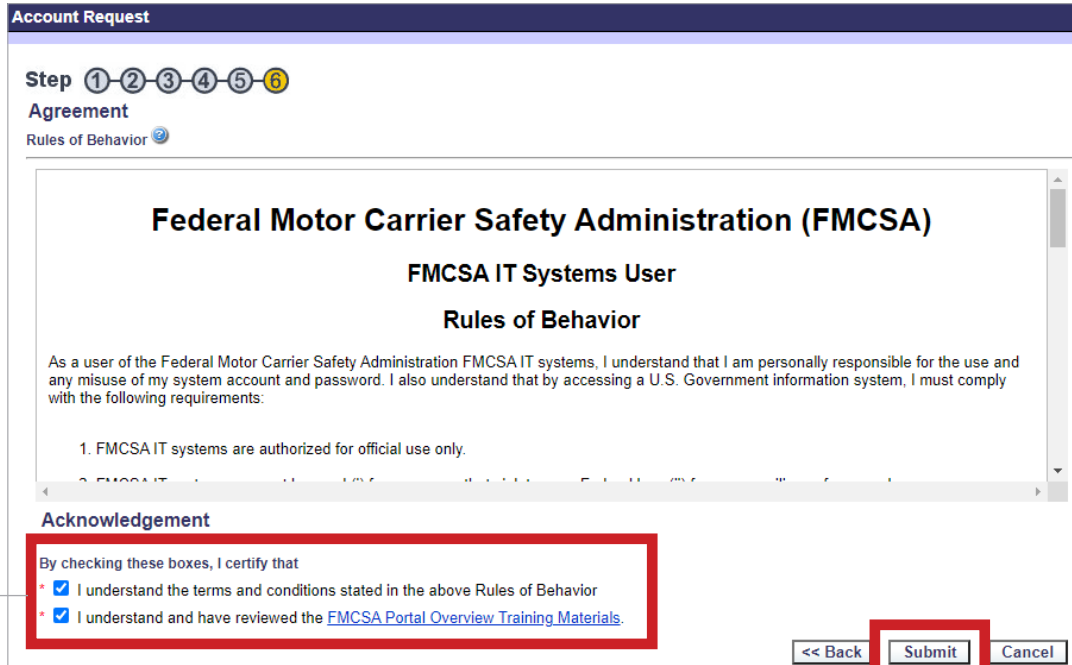
Requested Roles

DataQs - Access

Role Selection Description

If you are a Federal or State enforcement partner who needs access to DataQ's challenges

- 5** When finished with all registration steps, certify that you understand the Rules of Behavior and have reviewed the Portal Training Materials by checking the boxes. Then click **Submit**.



Account Request

Step 1-2-3-4-5-6

Agreement
Rules of Behavior

Federal Motor Carrier Safety Administration (FMCSA)
FMCSA IT Systems User
Rules of Behavior

As a user of the Federal Motor Carrier Safety Administration FMCSA IT systems, I understand that I am personally responsible for the use and any misuse of my system account and password. I also understand that by accessing a U.S. Government information system, I must comply with the following requirements:

1. FMCSA IT systems are authorized for official use only.

Acknowledgement

By checking these boxes, I certify that

- I understand the terms and conditions stated in the above Rules of Behavior
- I understand and have reviewed the [FMCSA Portal Overview Training Materials](#).

<< Back **Submit** Cancel

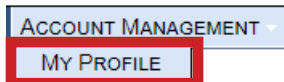
If you are the company official, your Portal registration will be approved automatically; otherwise, you will wait for your company official.

After approval of your Portal registration, log out of the Portal and follow the steps below to log in to DataQs for the first time.

What if I have an FMCSA Portal account that does not have access to DataQs?

To request access to DataQs, follow these steps:

- Go to <https://portal.fmcsa.dot.gov> and log in to your Portal account.
- Under **Account Management**, select **My Profile**.



Steps for Motor Carriers

- 3** Select the **Portal Roles/USDOT#** tab

The screenshot shows a navigation menu with 'HOME', 'ACCOUNT MANAGEMENT', 'REPORTS', and 'FEEDBACK'. Below the menu, there is a 'View/Edit My Profile' section with two tabs: 'General Info' and 'Portal Roles/USDOT#'. The 'Portal Roles/USDOT#' tab is highlighted with a red box.

- 4** Search for the USDOT Number(s) that you want to link to your DataQs account or select it from the **USDOT # List**. You must request a DataQs user role for *each* USDOT Number you need to link with DataQs.

The screenshot shows the 'Portal Roles/USDOT#' interface. It includes a 'USDOT # List' section with a search input field labeled '* USDOT #' and a 'Submit' button. Below this is an 'Available Roles' dropdown menu with options: 'View Sensitive Company Information', 'DataQs Secure Access', 'A&I Carrier', 'NCCDB Secure Access', 'DACH Motor Carrier Admin', and 'DACH Motor Carrier'. The 'DataQs Secure Access' role is highlighted with a red box. At the bottom, there are 'Remove USDOT#' and 'Add USDOT to List' buttons.

- 5** Under **Available Roles**, select **DataQs Secure Access**, then click **Add Role** to add it to your list of **Requested Roles**. Add a reason for your request, such as "Need to submit a Request for Data Review."

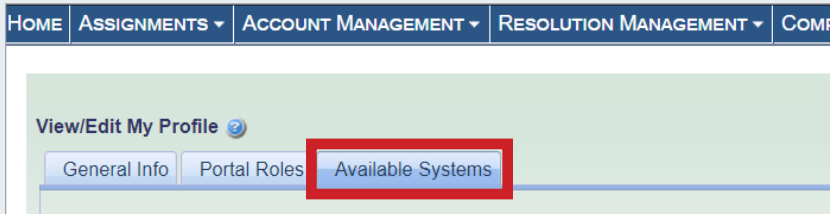
The screenshot shows the 'Portal Roles/USDOT#' interface with the 'Available Roles' dropdown menu open. The 'DataQs Secure Access' role is selected and highlighted with a red box. The 'Add Role >' button is also highlighted with a red box. To the right, there is a 'Requested Roles' list and a 'Reason for Request' text area, which is also highlighted with a red box. The interface includes a 'Submit' button for the USDOT search and 'Remove USDOT#' and 'Add USDOT to List' buttons at the bottom.

- 6** Click **Update Profile**.

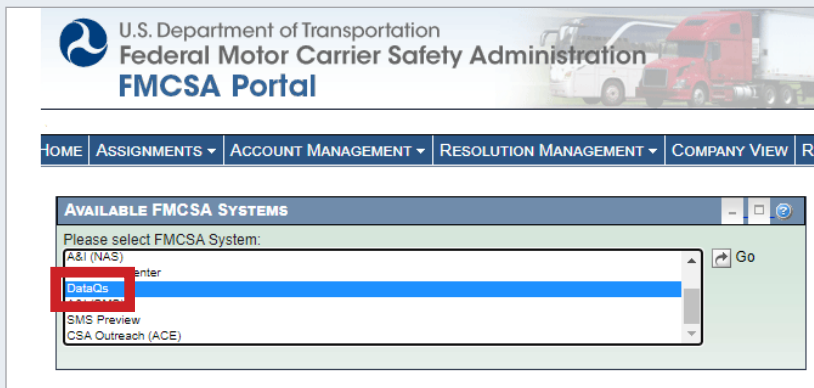
The screenshot shows a button labeled 'Update Profile' highlighted with a red box, next to a 'Cancel' button.

Steps for FMCSA State Partners

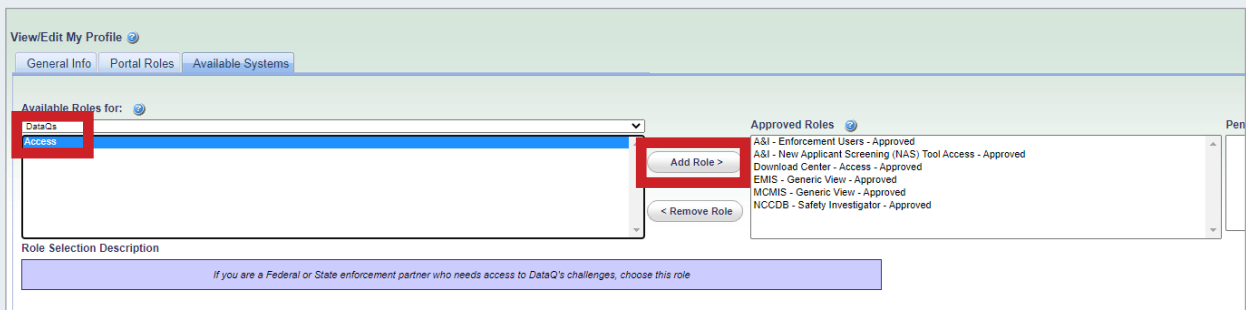
- 3** Select the **Available Systems** tab.



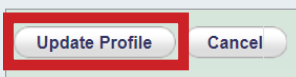
- 4** Under **Available FMCSA Systems**, select **DataQs** from the dropdown menu.



- 5** Select **Access**, then click **Add Role** to move it to your list of **Requested Roles**.



- 6** Click **Update Profile**.



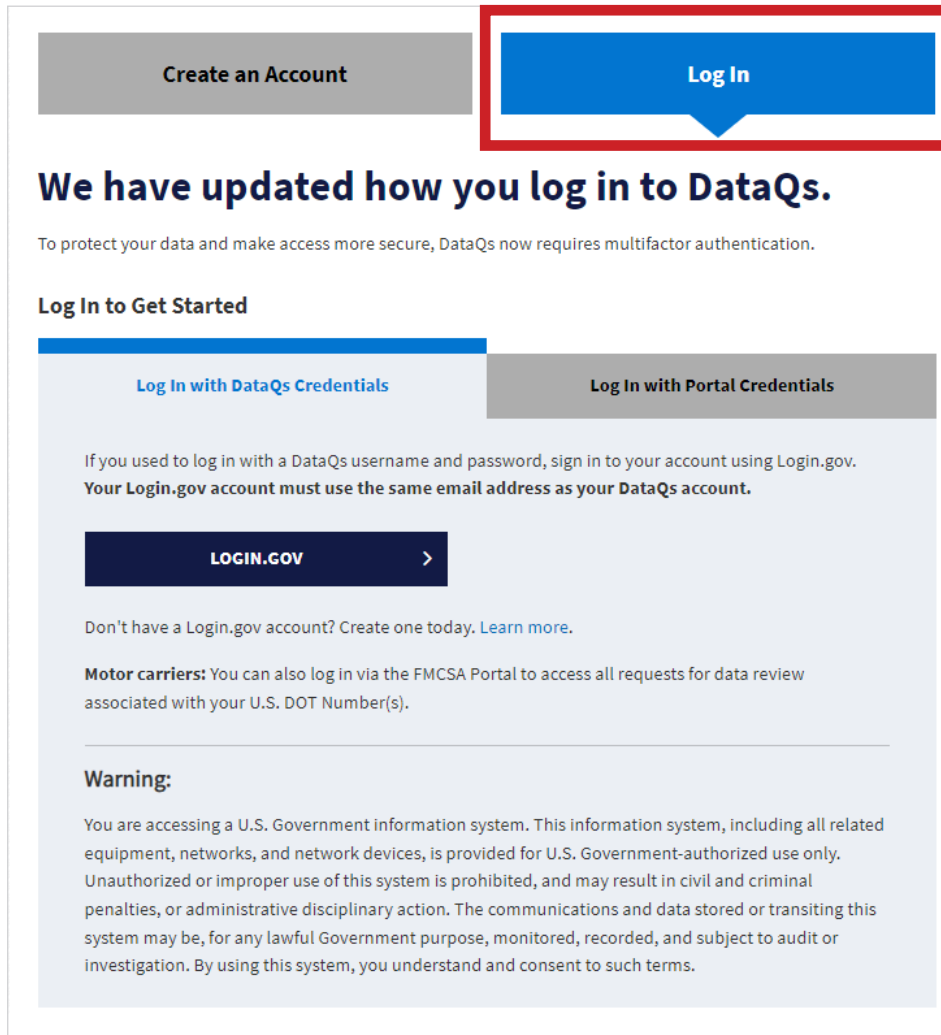
After approval of your Portal registration, log out of the Portal and follow the steps to log in to DataQs for the first time.

How do I log in to my DataQs account in the future?

Now that you have created a DataQs account, click the **Log In** tab on the DataQs homepage.

There are two ways to log in to DataQs:

- Drivers and member of the Public/Industry must go to the DataQs website and login through **Login.gov**.
- Motor Carriers and FMCSA/State Partners must login to DataQs through **FMCSA Portal**.



The screenshot shows the DataQs homepage with two main buttons: 'Create an Account' (grey) and 'Log In' (blue). The 'Log In' button is highlighted with a red border. Below the buttons is a section titled 'We have updated how you log in to DataQs.' with a sub-header 'Log In to Get Started'. Under this sub-header, there are two tabs: 'Log In with DataQs Credentials' (active) and 'Log In with Portal Credentials' (inactive). The active tab contains instructions for logging in with a DataQs username and password, a 'LOGIN.GOV' button, and a warning section.

Create an Account **Log In**

We have updated how you log in to DataQs.

To protect your data and make access more secure, DataQs now requires multifactor authentication.

Log In to Get Started

Log In with DataQs Credentials **Log In with Portal Credentials**

If you used to log in with a DataQs username and password, sign in to your account using Login.gov. Your Login.gov account must use the same email address as your DataQs account.

LOGIN.GOV >

Don't have a Login.gov account? Create one today. [Learn more.](#)

Motor carriers: You can also log in via the FMCSA Portal to access all requests for data review associated with your U.S. DOT Number(s).

Warning:

You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms.

Questions?

DATAQs ASSISTANCE

- ✉ DataQs@dot.gov
- ☎ (877) 688-2984
and press option 1

PORTAL ASSISTANCE

- ☎ (800) 832-5660

PORTAL QUESTIONS

Visit <https://ask.fmcsa.dot.gov/> to submit questions or chat with customer service.